

GARDNER LAKE VOLUNTEER FIRE COMPANY
HALL RENTAL & TERMS OF USE

Terms and conditions:

The event shall be private and shall include only employees, agents, invitees, caterers and liquor dealers/bartenders, (hereafter referred to as “guests”). The Gardner Lake Volunteer Fire Company shall be referred to as “Owner”

You and your invited guests shall follow all the requests of the Owner and all applicable laws, orders and regulations.

You and your caterer/bartender shall collect and pay any applicable sales and meal taxes on food and beverages that may be served. The Owner is not responsible/liable for the same.

It is understood and agreed that the food and non-alcoholic beverages for the event will be provided by you or your designee. Owner is not undertaking, directly or indirectly, to sell, furnish or serve same to you,

Alcoholic beverages will be served by a Certified Professional Bartender. Alcoholic beverages will not be served to minors. All alcohol will be consumed within the confines of the hall and are not to be removed for consumption in plain view of the general public. Alcohol must be consumed on the premises and shall not be removed from the premises for consumption.

The Owner reserves the right to approve all caterers and bartenders. The Owner does not assume any liability occurring from the rental of the hall. Caterers and Bartenders must provide a Certificate Liability Insurance in the amount of \$1,000,000.00. All Certificates of Insurance must be received by the Owner 30 days before your event.

The kitchen, if rented, is to be used ONLY for heating and chilling foods and beverages. It may NOT be used for the preparation and cooking of food, The owner will not provide any utensils, pots, pans or any other kitchen equipment. The renter must provide all of the necessary items for their event.

After use, cleanup must be completed immediately following your event. The property must be left in clean and good condition. All garbage, trash, decorations and bar materials must be removed from the premises by the renter or their agents on the day of the event. All spills must be wiped clean with the product provided at the spill station.

The floor must be swept then dry mopped with the broom and dust mop provided, Area carpets must be vacuumed with the vacuum provided. Tables wiped and chairs spot cleaned as needed.

You and your guests may not use the premises for soliciting and/or raising funds. (Fund raising events are by separate contract agreement with the owner).

You will be liable for any damages to the premises and all property that is caused by yourself, your guests or persons/companies hired by you. You also agree to indemnify and hold harmless from any liabilities, costs or damages based on, or in any way arising out of violations of this agreement or any of the applicable laws, ordinances or regulations of the town, state or Owner.

There will be ABSOLUTELY NO:

Rice, confetti or silly string etc. thrown inside the hall or adjacent parking lots or grounds

No candles, smoking or open flames inside the hall. Caterers equipment is exempt if approved heating trays and sterno holders are utilized. The use of smoke machines or pyrotechnic devices is prohibited.

No nails, tacks or staples or tape will be used to hang decorations in the hall. Ceiling decorations are to be hung from the hooks provided.

Events must conclude by mid night and the noise and music must be turned down at 10 p.m., doors may be closed to keep the noise at an acceptable level.

The layout plan must be submitted 15 days in advance and we must be advised when any deliveries are to be made for your event, so that we may schedule them on a not to interfere basis with other functions within the building.

If Police/Security or Emergency services are required to either stand-by or in response to an actual emergency, the renter shall pay all costs involved in their services or emergency treatment.

There will be no removal or modifying of any of the items on the walls or common areas of the hall. The Owners will not allow any replacement/modification of any hall equipment or facilities.

In the event the owners feel that there is /or will be any violation of the contract terms, state or town regulations, they have the right to cancel the event at any time, including during the event. They will not be responsible for any losses suffered by the renter or the guests when the event is cancelled for cause.

The Board of Directors (Owners) reserves the final right of approval for the use of the premises and if they decide to cancel an event for reasons other than those in paragraph , they will make every effort to notify the renter in a timely fashion, and will refund your deposit in full, but cannot be responsible for any caterer/bartender or rental service payments or deposits that may be imposed upon the renter for such cancellation.

. Parking in restricted areas is prohibited. Restricted areas are defined as in front of any fire apparatus bay doors, handicap or emergency vehicle parking zones, on grass areas, or blocking the entrance to the helicopter landing zone or its access road.

The Gardner Lake Volunteer Fire Company, The Gardner Lake Board of Directors, and The Town of Salem, does not assume any liability for incidents/accidents during the rental of the facility or any incidents/accidents arising from the attendance of guests at your event, occurring before, during or after your event for or by any means.

We welcome you and your party and we will be glad to advise you on any other concerns you may have. We do reserve the right to veto any activities as either too dangerous to participants or that may damage the building grounds or equipment.